

Document	Hospitality - NPDSC Job Description
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Job Name	HOSPITALITY
Summary	Ensure that workers have beverages and snacks throughout the meet.
Pre-Meet	<input type="checkbox"/> Consult with Park Rep that has afternoon responsibility to coordinate shopping for hospitality. The Classic AM session coordinator should buy supplies for the whole day. <input type="checkbox"/> Obtain 2 large 5 gallon containers for beverages <ol style="list-style-type: none"> 1. Bring 5 gallon containers from your team or check with high school if there are containers available OR 2. Arrange with McDonald's to get 5 gallon containers and orange drink powder. If you get from McDonald's they will probably provide cups also. <input type="checkbox"/> Buy 8 large bags of ice and 1 large cooler of ice storage. <input type="checkbox"/> Buy 4 large bags of Jolly Ranchers and 4 large bags of pretzels or trail mix (4 lbs. each). <input type="checkbox"/> Buy Ziploc bags to distribute pretzels or trail mix. <input type="checkbox"/> Buy 4 large (32 qt.) containers of lemonade if you are bringing 5 gallon containers from your team. <input type="checkbox"/> Bring several trays from team or home for serving of beverages and snacks. <input type="checkbox"/> Bring large spoon from team or home for mixing drink mix. <input type="checkbox"/> Call John Greene Realtors to procure cups if you are bringing 5 gallon containers from your team.
During Meet	<ol style="list-style-type: none"> 1) Use 1 large 5 gallon containers for lemonade or orange drink. 2) Use 1 large 5 gallon cooler for water. 3) Mix lemonade or orange drink during warm ups and fill water cooler. 4) Put Jolly Ranchers in cups. 5) Put pretzels or trail mix in plastic baggies. 6) Every 15 – 30 minutes, pass tray of cool liquids by all timers, officials and coaches on deck. 7) Don't forget other work areas, i.e. Bullpen, awards, ...
Post-Meet	<input type="checkbox"/> Submit receipts to NPDSC Treasurer for reimbursement. <input type="checkbox"/> Report to Meet Director any needs or quantity issues for future reference.