

2006 City Meet Job Oversight Responsibility Summary

Each team's Park District Representative is responsible for a Job Oversight aspect of the City Championship Meet, for example, Timers, Awards, etc. It is your responsibility to oversee this assigned area and ensure that all aspects under your supervision run smoothly. This does not mean that your team has to supply all of the workers for that area but your job is to supervise those workers from your team and others that are assigned to support the area. Workers will be distributed proportionally based on the number of swimmers participating in the City Meet from each team. If your area of responsibility requires supplies, it is your responsibility to purchase them. Each area of responsibility is listed below with a website reference for full job description.

Please see the NPDSC website for further information about each of these job area descriptions (some descriptions need to be updated for 2006): <http://napervillepdsc.tripod.com/champs/>.

Your responsibilities: **PARK DISTRICT REPRESENTATIVE**

Each team will need to have a **JOB COORDINATOR** designated by June meeting.

Job Oversight areas:

MARSHALS ** -- 3 Sessions

TIMERS – 3 Sessions

BULLPEN/CLERK of COURSE ** -- 2 sessions (Sat am and pm)

HEAT SHEET & T-SHIRT SALES – 3 sessions

HOSPITALITY – 3 sessions

TIMING SYSTEM (Timing System and touch pads) – 3 sessions

** These 2 areas would be preferable to have clubs familiar with running meets at Neuqua!!

The following jobs will be handled by the appropriate standing Park District Swim Conference Committee:

COMPUTER

OFFICIALS: In charge of organizing the officials at the City Meet.

AWARDS

PLEASE REVIEW THESE JOB OVERSIGHT AREAS AND BE PREPARED TO COMMIT TO OVERSEE ONE OR MORE OF THESE AREAS FOR THE CITY MEET. JOB OVERSIGHT ASSIGNMENTS WILL BE FINALIZED AT THE JUNE MEETING.

2006 City Site Assignments and Responsibilities

Neuqua Valley High School

Job	Team	Name	Phone/email
FRIDAY pm			
Worker sign-in	HE	Deb Tataara	dtatara@wideopenwest.com
MARSHALS	River Run	Jim Haviley	jimhaviley@msn.com
TIMERS	CCC	Kate Linnen	klinnen@yahoo.com
HEAT SHEET & T-SHIRT SALES	MB I	Bill Applegate	wapplegate@mwgen.com
HOSPITALITY	CCCC	Heidi Berry	Kberry8873@yahoo.com
TIMING SYSTEM	RC	Craig Mankowski	csmankowski@yahoo.com
SATURDAY am			
Worker sign-in	SW	Carol Mordach	cmordach@sbcglobal.net
MARSHALS	Steeple Run	Reid Wetherell	rbwetherell@yahoo.com
TIMERS	Farmstead	Mark Stern	mestern@comcast.net
BULLPEN/CLERK of COURSE	Breckenridge	Allan Welby	Antpitta1@yahoo.com
HEAT SHEET & T-SHIRT SALES	Hobson West	Jim Cavanaugh	jcavenagh@cgald.com
HOSPITALITY	MB II	Rob & Ginny Stabelin	ginnYRObstab@sbcglobal.net
TIMING SYSTEM	Tall Grass	Kathleen Weisman	akweisman@comcast.net
SATURDAY pm			
Worker sign-in	NV	Gemma Devine	Gdevine90@wowway.com
MARSHALS	Waubonsie Valley	Jim Hunt	Jhntle170@sbcglobal.net
TIMERS	Ashbury	Stacy Moore	Smooore@wideopenwest.com
BULLPEN/CLERK of COURSE	Centennial Beach	Heather Lipschultz	Lippy5@wowwya.com
HEAT SHEET & T-SHIRT SALES	Huntington	Kevin Glynn	kglynn@environetx.com
HOSPITALITY	White Eagle	Debby Hagen	Mide142003@yahoo.com
TIMING SYSTEM	NCH	Giuliani	Dgiul5@wowway.com
Prior to Meet			
Heat Sheet printing	Brookdale	Shannon Needham	Sen825@yahoo.com