

**Naperville Park District Swim Conference**  
**April 14, 2008**  
**Minutes**

**7:30 Call to Order**

**Attendance:**

ASH:	Johnson	NCH:	Gulliani
BRE :	Brinker, Lichtman	NV:	Zimmerman
BRO:	Collins, Knoll	RC:	Hipp
CB:	Mayor	RR:	Martinez, Schoose
COM:	--	S:	Hill, Phillips
CC:	Becker	SP:	McGovern
F:	Stern	SR:	Pliml
HW:	Ciha, L.	SW:	Mordach
H	Price, Weinewuth	TG:	Tobiason
HE:	Moosemiller,	WV:	Hunt, Rooney, Tiscareno
MBI:	Metz ,	WE :	LeVant, Davis-Shatinsky,
MBII:	Silver, Theis	NPD:	Brad Wilson

**Secretary's Report: (Kate Linnen)**

Minutes email delivery rates seem to be improving. Minutes and Agendas are posted to Park District website the week prior to meetings. Meetings are always second Monday of the Month at 7:30 p.m.

Reps were asked to make sure that new head and assistant head coach hires are updated on the Pool/Team Information Forms which are being uploaded on the website under Membership Data.

Motion to approve the minutes by Hill. Seconded by Moosemiller. Motion carried.

**Treasurer's Report: (Dianna Hill)**

Dianna Hill distributed billing for each team for the 2008 season as follows: Fees are due by the next meeting. Please be sure to bring check to next meeting. It was noted that adjustments for insurance billing will be made in July after roster sizes are finalized.

**NPD Representative: (Brad Wilson).**

Brad circulated a listing of DCFS forms received from various teams. A DCFS form for each coach needs to be submitted, and it needs to be accurate and complete. Common errors are not including or using initials for middle names and incorrect birth years. Forms need to be signed and dated. As it takes several weeks for the State to process the forms, it is important that forms be submitted at the Park District Offices to Brad or Jan Rus ASAP. Reps were reminded that all new coaches must sign up for one of the Coaches Training sessions (no class fee charged) through the Park District. (See sessions & times below.)

A listing of pool names and addresses for the Conference insurance policy was circulated for review by each Rep for accuracy.

**Committee Reports:**

**Awards:** Colleen Wronski

Ribbons will be distributed prior to the Coaches meeting on May 28. Awards/Ribbons coordinators or PD Reps from each team will be able to pick up ribbons between 6:00-7:00 p.m. at Ranch View Elementary. Be sure to bring a laundry basket, box, etc. to transport the ribbons.

**Coaches:** Don Lamb

It was noted that all coaches new to the Park District Swim Conference will need to complete the Coaches Training Program thru the Park District (formerly ASEP). Coaches need to contact the Park District Office to sign up for the course. The following are dates and course codes for the ASEP training: (There is no fee for the class.)

# 70543 May 18 4:00-6:00 p.m., Main Floor at Barn 421 Martin Avenue

# 70544 May 24 9:00-11:00 a.m., Main Floor at the Barn 421 Martin Avenue

The Coaches (Orientation) Meeting is:

May 28 7:00-9:00 p.m., gym, Ranch View Elementary. All teams must have a PD Rep, Head Coach, and an assistant Coach present at this meeting.

**Computer/Scoring:**

A note has been posted on website for those teams with new computer people needing training. New computer volunteers need to contact Carol Mordach or Irene Rooney to set up a time to meet with them individually or in a small group format.

It was noted that there is a \$99 upgrade for Hytek 5.0 that will be available next year. In addition, there is a lot of information on the Hytek website which new computer people may find useful.

**Dual Meets:** Glenn Rolbiecki

It was noted that the revised final 2008 Dual Meet Schedule is now posted on the website.

**Officials:** Pam Brinker

Officials Training Sessions will be held at Neuqua on the following dates:

Saturday, May 10, 8:00-10:00 a.m. in NV Forum Room C200

Tuesday, May 13, 7:00- 9:00 p.m. in NV Forum Room C202

Saturday, May 17, 8:00-10:00 a.m. in NV Forum Room C200

It was decided that hard copies of rules will be included for officials at this year's clinic.

**Publicity:** Mary Tobiason

Publicity contact information was distributed for Reps to take back to their respective team's publicity person.

**Rules & By Laws:** Jose Martinez

Jose Martinez distributed proposed revisions of the Rules and By-Laws to each Rep for review. Considerable discussion followed concerning the use of backup watches, backup timers, and the use of the Dolphin electronic stopwatch system as they relate to an event or heat start failure and obtaining the 3 legitimate times per lane. The following were the revisions were put forth:

By-Laws, Article 1, Membership, Page 9, Section 6 Proposed change: Strike: "American Coaches Effectiveness Program (A.C.E.P.)." Insert: "Swim Conference Coaches Training Program."

Rules, Policies, and Procedures:

Page 3, II. Preseason Coaching Policies, Section B Proposed change: Strike: "A.S.E.P." Insert: "Swim Conference Coaches Training Program."

Page 9, III. Health And Safety Rules, Section B, #4 Proposed change: Insert: "per lane" to read "a backup system of at least one manual stop watch per lane is required."

Page 13, III. Health and Safety Rules, Section C Personnel, 1. Officials, a. iv. Proposed change: Insert: “per lane” to read “a backup timer per lane using a stop watch in the event that the automated timing device should fail.”

Page 14, III. Health and Safety Rules, Section C Personnel, 1. Officials, b. Official Time:

- vi. Proposed change: Strike last sentence: “The ballot system may be used as a backup judging system for failure of automatic timing devices and manual or backup timing systems are unavailable.”
- vii. Proposed change: Strike entire subsection.
- viii. Proposed change: renumber subsection to become vii.

Reps will receive a copy of the revised Rules and Bylaws sections prior to the meeting for their review. These proposed changes will be voted on at the May meeting.

**Strategic Planning:** No Report.

**T-Shirts:** Kevin Koch

Designs are in progress. Kevin will be emailing images of samples to Reps for their feedback at May meeting.

**Classic Meet/City Meets:**

Classic: Mary Moosemiller distributed Tentative Classic Meet Lineups. They are as follows:

**Naperville Central – A.M.:**

Cress Creek Commons  
Cress Creek Country Club  
Naper Carriage Hill  
Steeple Run  
Centennial Beach  
Hobson West

**Naperville Central – P.M.:**

Huntington Estates  
Racquet Club  
Farmstead  
Saybrook  
Maplebrook II  
Huntington

**Neuqua Valley – A.M.:**

Brookdale  
Ashbury  
Stillwater  
South Pointe  
Tall Grass

**Neuqua Valley P.M.:**

Maplebrook I  
Neuqua Valley  
Waubonsie Valley  
Breckenridge  
River Run  
White Eagle

City: Tentative City Meet Packet will be available at the May meeting

Classic/City Jobs Coordinator meeting will be June 25, at 6:30 p.m. at NCHS in the Senior Café.

**Old Business:**

DQ cards orders were taken by Pam Brinker.

Various Waubonsie Time Trial options were discussed. There was consensus that the Time Trial Meet is not a replacement for attendance at one of the three required Tues/Sat. dual meets for a swimmer’s participation in end-of-season championship meets. There was concern that teams will need to be fairly accurate with their estimated number of participants so that Waubonsie has a fairly accurate number of participants to determine the viability of hosting the meet. A revised proposal will be sent to Reps for feedback prior to the May meeting.

**New Business:**

Concessions bids are due in May. There is a \$50 minimum bid. Bids awarded first in or the higher if more than one group is bidding. Bids are brought to the meeting for the Board to open at the end of the meeting.

A representative from the DuPage County Health Department will be meeting with Concessions Volunteers and one Rep at 7:00 prior to the May meeting. Will County teams don't need to attend.

Hill (S) moved for adjournment. Seconded by Moosemiller (HE). Motion carried.

Next Meeting: Monday, May 12, 2008, at 7:30 p.m. **Concessions meeting at 7:00 p.m.**